

# Norwood Secondary College

## Student Enrolment Enquiry Form for Years 8 - 12

Date of Enquiry    /    /

To ensure your enquiry is dealt with efficiently, please ensure that all the required information is accurately recorded.

### Student

Surname \_\_\_\_\_ Date of Birth        /    /    Gender (circle)    M   F  
 First name \_\_\_\_\_ Preferred name \_\_\_\_\_  
 Intended year level to start at \_\_\_\_\_ Intended start date    /    /  
 Other family members who are attending or have previously attended Norwood Secondary College

### Previous School information

Current School \_\_\_\_\_  
 Postcode \_\_\_\_\_ State \_\_\_\_\_ Ph. No \_\_\_\_\_  
 Contact person and their position (tick box) \_\_\_\_\_  
 Principal     Assistant Principal     Yr Level Coordinator     Other

### Current family address

Number and Street \_\_\_\_\_  
 Suburb \_\_\_\_\_ Postcode \_\_\_\_\_  
 Telephone No. \_\_\_\_\_ Email \_\_\_\_\_  
 Mob. no. \_\_\_\_\_

### Primary Family details

Title (circle)	Mr	Mrs	Ms	Miss	Title (circle)	Mr	Mrs	Ms	Miss
Surname	_____				Surname	_____			
First Name	_____				First Name	_____			
Contact No.	_____				Contact No.	_____			
Relationship to student	_____				Relationship to student	_____			

### Type of Enrolment

Living inside the Designated Neighbourhood     Living outside Designated Neighbourhood   
 Refer to the Norwood Secondary website for the Designated Neighbourhood boundary details and map

Reason for seeking enrolment at Norwood SC \_\_\_\_\_

Requested subjects: Please refer to the information under the Learning Tab (Junior or Senior School) on our website to make your selection: <http://norwoodsc.norwood.vic.edu.au/learning>

Year 9 or Year 10 subjects (6)	Year 11 Subjects (6)	Year 12 Subjects (5)

Student Name \_\_\_\_\_

Proposed Year Level \_\_\_\_\_

Please bring this form with following original documents with you when you make your enquiry at Norwood Secondary College.

**A. For Designated Neighbourhood Boundary Enrolment:**

Suitable documents that demonstrate permanent residency in our designated neighbourhood boundary will need to be presented.

Suitable documents are:

1. A residential property ownership document (i.e. Council Rates notice) in the name of the parent/legal guardian who is living permanently with the student at the same address, and
2. Two current utility bills from two different suppliers displaying the permanent address

Or

1. A residential lease from a registered real estate agent in the name of the parent/legal guardian who is living permanently with the student at the same address, and
2. Two current utility bills from two different suppliers displaying the permanent address

**B. For all Applicants:**

1. Most recent school report (including the most recent Naplan results). If the last school of enrolment was overseas please provide a translated school report.
2. Proof of birth date
  - a. Birth Certificate
  - b. If student was not born in Australia,
    - i. proof of Australian citizenship, or
    - ii. document which defines the student's visa, e.g. Passport: Temporary or Permanent Resident, Visa Subclass Number (where applicable)
3. Proof of legal guardianship if required (e.g. Australian Family Court Guardianship document)

Any other comments: \_\_\_\_\_  
\_\_\_\_\_

**Signature(s) of parents/guardians:**

Adult A \_\_\_\_\_

Dated / /

Adult B \_\_\_\_\_

Dated / /